



## MINUTES

Date:	22/06/2023		
Location:	Zoom		
Start:	15:00 CET+5	End:	15:30 CET+5

### Agenda:

1. Preparedness for the BERNICA summer school (26/06-06/07/2023)
2. Results of CPD webinars
3. Results of the selection of a QA expert
4. Dissemination of the project activities
5. Financial report due date

Participants			Participants		
Dr. Kenesh Dzhusupov	x		Dr. Gavhar Zharylkasinova	x	
Ass. Prof. Manuela Konrad	x		Dr. Olzhas Zhamantayev	x	
Ass. Prof. Indrani Kalkan	x		Dr. Aizhan Omorova	x	
Dr. Daniela Grach	x		Dr. Dina Rybalkina		
Mr Jomi Osoev	x		Dr. Ulugbek Turdiev		
Prof. Lyazat Ibrayeva	x		Dr. Bauyrzhan Omarkulov	x	
Dr. Yuldasheva Rano	x		Dr. Khuseyn Egamnazarov	x	
Dr. Khozhamkul Rabiga	x		Prof. Karlygash Toguzbaeva	x	
Dr. Oybek Eshmamatov	x		Dr. Aliia Bazhanova	x	
Dr. Irina Bacheva	x		Dr. Ahad Ahmedov		

### Outcomes (22/06/2023)

Nr.	Topic	Responsibility
1.1	He asked participants of the preparedness to the summer school focusing on the proper program of the training, booking rooms, conference hall and other issues	Kenesh Dzhusupov
1.2	Aliia explained the situation with the location: Raduga Resort Center. Rooms for every participant and conference rooms are booked and prepaid.	Aliia Bazhanova
1.3	Manuela described the details and features of the training program from FHJ side with the focus on blended-learning approach and the use of Moodle.	Manuela Konrad
1.4.	Indrani added her preparation on the training program stressing on N & D modules	Indrani Kalkan
1.5.	University coordinators asked questions on organizational issues	Rano Dadabaeva, Khuseyn Egamnazarov, Jomi Osoev

Nr.	Topic	Responsibility
2.1	Daniela summarized the results of CPD training and expressed her gratitude towards all the participants of the training sessions	Daniela Grach
3.	In April we announced a call for an independent expert on QA on our national procurement portal and the IHSM website. We have received only 3 CVs. Based on checking credentials of applicants, we have selected one expert, and we are now in the process of finalizing the agreement with them. His name is Shaten Toktogaziev, he is from Bishkek, Kyrgyzstan. He will most likely start his work at the end of August and he will contact Khuseyn. Perhaps he will do a training with the universities of Central Asia, so be prepared.	Kenesh Dzhusupov
4.1	Kenesh reminded the consortium about important aspect of the project – dissemination of activities.	Kenesh Dzhusupov
4.2	Rano presented the project Dissemination and Communication plan	Rano Dadabaeva
5.1	Kenesh presented the financial reporting forms and asked to send it as soon as possible since we decided to report every six month.	Kenesh Dzhusupov
5.2	Meeting participants asked questions	participants
5.3	Kenesh made conclusion for the meeting	Kenesh Dzhusupov