



**Minute of the meeting  
of the Management Board of the DERECKA project**

**February 24, 2022**

**Participants:**

1. Kenesh O. Dzhusupov, coordinator
2. Aliia E. Bazhanova, International school of medicine
3. Jelena Stankeviciene, Vilnius Gediminas Technical University
4. Bekboeva R.R., International University of the Kyrgyz Republic
5. Roman Kalmatov, Osh State University
6. Marina Tropman, HAW Hamburg, Hamburg
7. Zhanna Dotalieva, Kyrgyz State Technical University named after I. Razzakov
8. Svetlana Jasic, EXO Launch GmbH
9. Daminova Nurgul, Diplomacy Academy at the Ministry of Foreign Affairs of the KR

**Agenda:**

1. Visit of the Kyrgyz group to Vilnius and Hamburg;
2. Visit of representatives of the universities of Hamburg, London and Lithuania to Kyrgyzstan;
3. Internship for doctoral students;
4. Round table in Kyrgyzstan;
5. Website of the project.

**Dzhusupov K.O.:** Hello! On the agenda of today's meeting is the trip of our colleagues to Europe, which will take place in May this year. The second no less important plan is the internship of PhD students. Visits of European colleagues are necessary for the organization of seminars, round tables, conferences. Perhaps we will sign agreements on international cooperation, etc.

I would like to start the meeting by discussing the visit of the Kyrgyz group to Europe. 42 people will go to Vilnius, Hamburg.

**Jelena Stankeviciene:** According to the program, the group should come to Vilnius and Hamburg. Marina and I discussed the program. On May 9-13 there will be visits to Vilnius, on May 16-20 a visit to Hamburg.

The only thing I want to ask is to start preparing the list of participants. Because there are always questions about visas. We need to prepare invitations for you in advance.

For meeting programs, we need to know the specialties and interests of the participants. Therefore, we are waiting for full information from your side. I can say that guests can take part in the conference, which will be held on May 12. You can listen to the plenary session and participate in sections. Also on May 10-12 there will be meetings of university staff. These meetings will be attended by lecturers and researchers from other European universities. It is possible to integrate with them. We can talk about future joint projects. Part

of the program will be targeted only to our DERECKA project. Project activities, results and future plans.

**Marina Tropman:** From 16 to 20 May you will be our guest. Our program is also interesting.

**Svetlana Jasic:** Colleagues, unfortunately, we will not be able to meet you in Berlin.

**Dzhusupov K.O.:** Then we will send you all the details of the participants, namely 14 administrative staff and 28 academic supervisors. There are 42 people in total.

Marina and Elena, when will you be able to come to us? According to the program it is necessary to organize seminars, lectures, conferences with European partners. I would like to note that the round table is planned for June.

**Jelena Stankeviciene:** Now I can't say anything definite. Let's discuss this issue again closer to the summer.

**Dzhusupov K.O.:** Nothing is posted on the project site. Please send news, presentations, information, press releases for publication on the site.

**Jelena Stankeviciene:** Maybe there is a need to create a google document that will show the promotional activity of each university by month.

**Dzhusupov K.O.:** There is a proposal to issue a monthly newspaper on the activities and results of the project.

The last thing I wanted to ask today is report forms. Svetlana, we are waiting for them. When will you be able to submit the report forms?

**Svetlana Jasic:** I apologize for the delay. Today I will send forms and a questionnaire. Applications must be completed by January 15th.

**Dzhusupov K.O.:** Good. Thanks, colleagues.

Meeting results:

- 1) The visit of the Kyrgyz group to Vilnius will take place on May 9-13, 2022.
- 2) Visit to Hamburg - May 16-20, 2022
- 3) Visit to London - the second half of June.
- 4) The round table in Kyrgyzstan will be held on June 6-10, 2022 (Marina, Elena and Tatiana with their colleagues will be able to participate).
- 5) A delegation of 6 people comes from each Kyrgyz university - 4 supervisors and 2 administrators.
- 6) It is necessary to fill in the Questionnaire for issuing an invitation for visas - VGTU, HAW and UBRUN.
- 7) Each university completes this questionnaire by February 28, 2022.
- 8) Each Kyrgyz university urgently agrees with European partners on the scientific supervision of 2 doctoral students and prepares their 2-month internship (study) in one of our European partner universities
- 9) Each university is required to prepare a monthly press release for the project website or one PDF newspaper.