



## HARMONEE Work Plan of the ISM

Ref. nr/	Activities	Responsible person	Terms of implementation
	Title		
<b>WP.1. Strengthening professional competencies of CA teachers</b>			
<b>Responsible person: Dr. Aliia E. Bazhanova</b>			
1.1	Development of the ISM internal project plan	K.O. Dzhusupov	01.04.21
1.2	Needs assessment of ISM teachers' needs	O.G. Denisova, A.E. Bazhanova	01.05.21
1.3	Intensive English language course (ELC) for 15-20 teachers	A.E. Bazhanova	24/07/21
1.4	Participation in training of trainers workshops at UMIL and UT	K.O. Dzhusupov	June-August 2021
1.5	Preparation and organisation of the Summer school on teaching methods and QA in EH, OH and PH	B.N. Imankulova, A.E. Bazhanova	25/06/22
1.6	Purchase and installation of equipment	K.O. Dzhusupov U.R. Musabaev	15/06/21
<b>WP2. MSc Modules Public Health</b>			
<b>Responsible persons: Dr. Asel A. Usenova, Dr. Aliia E. Bazhanova</b>			
2.1	Updating & tuning existing PhD program in Public Health	Dr. Asel Usenova	01/02/2022
2.2	Development, peer-review and institutional adoption of shared and locally tailored modules of MSc modules with relevant learning outcomes, and educational materials adopted to b-learning:		
2.2.1	- In the field of Environmental Health	E.E. Ten	01/10/22
2.2.2	- In the field of One Health & Epidemiology of infectious diseases	A.A. Kamehybekova	
2.2.3	- In the field of Occupational Health	Ch.T. Sulaimanova	

2.2.4	- In the field of Public Health	<b>K.O. Dzhusupov</b>	
2.3	Development of the Practical Guide for Supervising MSc students	<b>K.O. Dzhusupov</b>	<b>01/04/22</b>
<b>WP3. Quality Assurance System for Project Developments</b> <b>Responsible members: Dr. Aliia E. Bazhanova, Ms. Oksana G. Denisova</b>			
3.1	3.1.3. Development of QA system for the project: QA indicators, questionnaires, reporting forms	<b>O.G. Denisova</b> <b>A.E. Bazhanova</b>	<b>01/05/2021</b>
	3.1.2. Preparing the procedure of ISM QC self-evaluation	<b>O.G. Denisova</b>	<b>20/04/2021</b>
	3.1.3. Developing draft recommendations on peer evaluation of new MSc curricula/modules/courses.	<b>A.E. Bazhanova</b>	<b>01/12/2021</b>
	3.1.4. Reports on peer-evaluation MSc modules/courses.	<b>A.E. Bazhanova</b>	<b>01/05/2020</b>
	3.1.5. Monitoring QA of the project: collecting data	<b>O.G. Denisova</b>	<b>Every 6 month</b>
	3.1.6. Open a call for external QA expert and provision of external QA evaluation	<b>A.E. Bazhanova</b>	<b>01/04/2021</b>
<b>WP4. Launch of MSc modules</b> <b>Responsible member: Dr. Asel A. Usenova</b>			
4.1	Recruiting MSc students	<b>A.E. Bazhanova</b>	<b>01/09/2022</b>
4.2	Launch & Delivery of graduate programs	<b>A.A. Usenova</b>	<b>15/09/2022</b>
4.3	Delivery b-learning	<b>U.R. Musabaev</b>	<b>01/09/2022</b>
4.4	Organisation of mobility of MSc students	<b>A.E. Bazhanova</b>	<b>01/12/2023</b>
<b>WP5. Dissemination of the project results</b> <b>Responsible member: Dr. Baktygul N. Imankulova</b>			
5.1	a) Development of the ISM's plan for dissemination, b) Defining a group of related universities and non-academic partners involved in the activities of the project. d) Development of a database of organizations interested in the project.	<b>B.N. Imankulova</b>	<b>01/05/2021</b>
5.2	Dissemination activities: preparing & posting news for the ISM's website and mass-media	<b>B.N. Imankulova,</b> <b>U.R. Musabaev</b>	<b>All project life time</b>
5.3	Preparing and publishing brochures/leaflets of the project outputs	<b>B.N. Imankulova,</b> <b>O.G. Denisova</b>	<b>All project life time</b>

5.4	Organising workshops at the national level with the participation of international experts	<b>A.A. Usenova, K.O. Dzhusupov</b>	<b>01/11/2022</b>
5.5	Organising and conducting of the International conference	<b>All members</b>	<b>01/10/2023</b>
5.6	Development of an agreement on the continued cooperation of the project participants for the development of its results after the project	<b>A.A. Usenova, K.O. Dzhusupov</b>	<b>01/10/2023</b>
<b>WP6. The Project management</b>			
<b>Responsible members: A.A. Usenova, K.O. Dzhusupov</b>			
6.1	6.1.1. Development of the ISM work plan and communication plan	<b>K.O. Dzhusupov A.A. Usenova</b>	<b>01/05/2021</b>
	6.1.2. Organizing documentation of the events and activities of the project with keeping record by the local coordinator	<b>K.O. Dzhusupov</b>	<b>All project life time</b>
6.2- 6.3	Preparation of regular, mid-term and final reports. Reporting	<b>K.O. Dzhusupov, A.E. Bazhanova, A.A. Usenova</b>	<b>Regular reports on 6 month base: 01/08, 01/12/ each year Mid-term report: 01/06/22 Final report: 01/01/24</b>
6.4	Financial provision of the project	<b>M.I. Mayrikova</b>	<b>All project life</b>